



PALO ALTO UNIFIED SCHOOL DISTRICT
ADDISON ELEMENTARY SCHOOL • 650 ADDISON AVENUE • PALO ALTO, CA 94301 • Telephone (650) 322-5935
Amanda Boyce, Principal

Dear Neighbors,

October 12, 2018

Addison School started a modernization project last June, funded by a generous grant from an anonymous donor. Our vision is to provide students with enhanced academic and social environments that nurture academic growth, curiosity, creativity, and play.

Note: This project will not result in a larger enrollment; in fact, our enrollment is being reduced slightly, since we have a small campus.

Since significant changes will occur on campus as construction proceeds, we are reaching out to neighbors in our immediate community (on Addison, Lincoln, Middlefield and Webster) to provide a brief overview of the project and let you know how to obtain additional information and provide input to the School as we proceed.

Progress to Date

- The old, small Multi-Purpose Room (MP) has been demolished and removed.
- New portable buildings for the After-School Childcare (AKC) program are being installed (along Lincoln Street near Webster). The old portables on Webster near Lincoln will be removed soon.

Next Steps (October 2018 - November 2019)

- The new MP building and a new two-story Administration Building/Library will be constructed in the area where the old MP building was.
- We will begin landscaping the campus, install new fencing, landscape and take other steps to make the campus as attractive as possible.

Plans for December 2019 - December 2020

- Refurbish and convert the existing Administration Building/Library facility into new classrooms.
- Remove the old portable classrooms along Middlefield and create playing fields and a new playground
- Complete the tree planting, landscaping, fencing, and other steps to make the campus as attractive as possible.

COMMUNICATION

We are using three strategies to communicate about the facilities project.

- The School has been posting material on its website for all members of the community. The most updated information can be found on the updates page and link to the four phases of the project <https://addison.pausd.org/construction/construction-updates>. Additional images are being prepared and will be added soon and we will continue to post new information. We encourage you to visit this site regularly.
- Our School Site Council has the responsibility of making recommendations related to the modernization project. Its meetings include discussion of construction topics, and all Council meetings are open to the public. The next meeting is on Wednesday, October 17, at 2:45 pm in the School Library. Comments and input to the Council about the project are welcome; this input item is scheduled toward the end of the meeting, at approximately 4:30 pm.

If you have input for the Council but cannot attend, send your ideas to Peter Burchyns at pburchyns@sbcglobal.net.

In addition, we have planned two general community meetings as a forum for neighbors to share their ideas about the construction project. These will occur on January 16, 2019 and April 17, 2019, 5:30 pm in the School Library.

CONCLUSION

We are doing our best to complete a complex project that serves an entire community. We are striving to keep everyone informed and welcome constructive input and feedback to the Site Council about the project and our implementation of it.

Thank you,

Amanda Boyce
Principal

Note: If you would like to be added to a small email group of people on Lincoln, Webster, Addison and Middlefield whose homes face the school, send your name, address and email address to Peter Burchyns at pburchyns@sbcglobal.net. This will enable us to notify you of specific events that affect immediate neighbors – such as the closing of part of a street on a given day to make a utility connection, etc.